

# Middle East Region Civil Air Patrol

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## Commanders Update Briefing 22 April 2017



**Col John Knowles**  
**MER/CC**

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# MER Staff Briefing



- A1 – Personnel/Admin
- HC – Chaplain
- HO – Historian
- IG – Inspector General
- JA – Legal
- PA – Public Affairs
- SE – Safety
- CMC – Region Command Chief
- A3 – Operations
- A4 – Logistics
- A5/8 – Plans and Programs
- A6 – Communications
- A7 – Mission Support
- A7E – Aerospace Education
- A7O – Cadet Programs
- A7P – Professional Development
- A9 – Finance



# MER/A1

## Lt Col Ted Lybrand



### *Top Accomplishments this Period*

- 5 Promotions Processed
- 23 Decoration Recommendations
- 120 OTY Awards Processed & Submitted to
- Co-Presented Awards Writing Presentation with VAWG at MER/WV conference  
NHQ

### *Top Goals next Period*

- Update Org Chart
- Process Personnel Actions when received
- Add sample awards to A1 web page

### *Risks / Problems*

### *Assistance Needed*

- Need an Assistant A1 to process personnel actions



# MER/HC



## Lt Col Wayne Byerly

### *Top Accomplishments this Period*

- Attended MER Conference in Charlottesville, VA.
- Continued to process applications for appointments of character development instructors and chaplains.
- Preparing for presentation at the MER staff retreat at Camp Pendleton on 21-23 April.

### *Top Goals next Period*

- Continue to process applications for appointment of chaplains and CDIs in a timely manner.
- Preparing lesson plans for training of mission chaplain and chaplain support specialist courses to begin after roll-out of new SQTRs.
- Making preparations to attend ChESS courses as an instructor at NESAs in July.

### *Risks / Problems*

### *Assistance Needed*

- Wing Commanders should be made aware of the process of appointing wing chaplains. The process involves the requirements that are found in CAPR 265-1, para 15.f.(3), page 12 which involves the inclusion of the MER/HC.



MER/HO

Maj Joseph Myers



<b><i>Top Accomplishments this Period</i></b>	
<ol style="list-style-type: none"><li>1. Working on the Annual History Report for 2016. MER&amp; NCWG</li><li>2. Received Annual History Reports from NATCAPWG and MDWG plus a total of 5 different squadrons. Will have NCWG and MER reports soon.</li></ol>	<ol style="list-style-type: none"><li>1. Select an Assistant HO for MER.</li><li>2. Promote Professional Development for Historians across the region. Promote the flow of feedback and ideas across the Region.</li><li>3. Support the development of new Historians in the Region.</li></ol>
<b><i>Risks / Problems</i></b>	<b><i>Assistance Needed</i></b>
<ul style="list-style-type: none"><li>• New format for Annual history reports coming for this year.</li><li>• Lack of understanding of the Historian Function and Role at the wing level.</li></ul>	<ul style="list-style-type: none"><li>• Encouragement of Wing Historians to produce and forward Annual Wing History Reports.</li><li>• Ease of access to information for Wing Historians for reports</li></ul>



# MER/IG

## Col. Ray Harris



### *Top Accomplishments this Period*

- Complaint Resolution – 2 Open Cases
- Attended NatCap & VAWG Conferences
- Held MER/IG Summit (6 of 7 Wings attended) 22 in attendance, NHQ in attendance
  - SC excused medical
- Judge at MER Cadet Competition
- On the National IG report – **No RED** for SUI 27 month time frame
  - 2-Units Orange (up to 3 months late)
- No RED** for DTS 6 month time frame.
  - 1-Units Purple (within 60 days shutdown)

### *Top Goals next Period*

- Keep DTS and SUI Status out of the **RED**
  - IG Conf Call – Next Call 24 Apr17
  - Attend ATP
  - Recruit an IGA for MER
- Goals:**
1. Well trained and highly qualified IG Corps
  2. No MER units in **RED** for SUI timeline or DTS
  3. Complaint Resolution conducted and closed in timely fashion.

### *Risks / Problems*

- NC-079 (30 May17 Shutdown)
  - 5 Open Discrepancies (as of 9 Apr)

### *Assistance Needed*

- None at this time



# MER/JA

## Lt Col Tim Corrigan



<b>Top Accomplishments this Period</b>	<b>Top Goals next Period</b>
<ul style="list-style-type: none"><li>• Attended the MER/VAWG Conference</li><li>• MER Assistant JA registered to attend this year's NLOC</li></ul>	<ul style="list-style-type: none"><li>• Continue providing timely, accurate and relevant legal advice to MER/CC and staff officers as required</li></ul>
<b>Risks / Problems</b>	<b>Assistance Needed</b>
<ul style="list-style-type: none"><li>• None</li></ul>	<ul style="list-style-type: none"><li>• Encourage Wing Leadership to officially (and publically) recognize the work of their JAs -- in the absence of an established 'Legal Officer of the Year' award</li></ul>



# MER/PA Maj Julie Holley



## *Top Accomplishments this Period*

- Participated in MER /VA Conference PA sessions.
- Submitted MER public affairs and crisis communications plans

## *Top Goals next Period*

- Coordinate with IT to convert MER website to NHQ-branded template.
- Assist wings and squadrons with making the transition to the template, if needed.

## *Risks / Problems*

- None

## *Assistance Needed*

- None





# MER/SE, Apr 2017

## Maj. Guy Butts



### ***Top Accomplishments this Period***

- There are currently 14 Open MER Mishaps in the Mishap Reporting Process with 16 Open Mishaps last Month
- Participate in MER Cadet Competition at Ft. Pickett VA March 31 – April 2, 2017 as Judge and Activity Safety Officer.
- Attend MER/VAWG Joint Conference April 7 – 9, 2017 in Charlottesville, VA.

### ***Top Goals next Period***

- Continue to work with MER Wing SE's on a daily/weekly basis
- Communicate regularly with CAP NHQ Safety George Vogt and Bob Castle
- Coordinate/Communicate with all Region SE's.
- Assist with the management of Mishaps in SIRS to move them effectively to closure
- Work with NHQ SIRS Redesign Team
- Attend the 2017 National Safety Officers College and serve as Logistics and Region Mentor.
- Secure two 15 Pax Vans for NSOC

### ***Risks / Problems***

- CAP NHQ SIRS Mar 2017 Safety Education
- ❖ MER Staff Safety Briefing 19/40, 47%
- ❖ Wing Feb Safety Currency: DC-60%, DE-61%, MD-51%, NC-55%, SC-46%, VA-46%, WV-51%. MER Region – 51%

### ***Assistance Needed***

- Improvement in the MER Monthly Safety Currency Education compliance to >75 %



MER/A3

Col David E Crawford, CAP



***Top Accomplishments this Period***

- Working plans for intra region transfers of aircraft for fleet mix
- ADS-B Transition plan under development, Lt Col Gene Jackson MER/A3G is project officer (ADY from VAWG as of 2/4)
- Hours/Acft: NC:172.9, DC: 112.5, VA: 111, MD: 82.9, WV: 86, DE: 60.9, SC: 92.9

***Top Goals next Period***

- Assist VA Wing with revitalizing Glider program, with assistance of NC
- Planning for Mountain Fury in multiple locations in region

***Risks / Problems***

- Continuing Resolution reducing training funds

***Assistance Needed***

- Staff – please notify A3 staff when you have personal OPS Qual entries to be validated.



# MER/A4

## Maj Richard J Foxx



### *Top Accomplishments this Period*

- MER ROS's clear and up at higher echelon
- All A4 personnel safety current
- New A4 Maj Richard Foxx joined MER staff on 1 April 2017

### *Top Goals next Period*

- Clean up vehicle retirement list
- Continue clean up of old ROS's below Wing; Several assigned investigators have failed to perform assigned duties (DC-053, MER-001 x2)
- LGT already queuing up inventory process

### *Risks / Problems*

- Backlog of pending retired items and old ROS's
- **OLD ROS's over 60 days:**
- DC-053: 1
- DE-001: 2
- MD-001: 1
- SC-001: 1

### *Assistance Needed*

- Please advise if you have any knowledge of issues that need to be addressed



# MER/A5/8 Plans and Programs

## Lt Col Haertel



<b><i>Top Accomplishments this Period</i></b>	<b><i>Top Goals next Period</i></b>
<ul style="list-style-type: none"><li>• Coordinated last of the data with staff for MER Staff Retreat 21-23 Apr 17.</li><li>• Brought Lt Col Clay Wilkins into the breach.</li></ul>	<ul style="list-style-type: none"><li>• Finalize packets for Staff Retreat</li><li>• Prepare for conference and retreat.</li></ul>
<b><i>Risks / Problems</i></b>	<b><i>Assistance Needed</i></b>
<ul style="list-style-type: none"><li>• 21-23 Apr 17 staff retreat's success. .</li></ul>	<ul style="list-style-type: none"><li>• Manage strategy planning and programs.</li></ul>



MER/A6

Lt Col Maurice Thomas



***Top Accomplishments this Period***

- **MER Wings Continue Participation NTN**
- **First deployment of 18 unit EFJ UHF Handheld Kit!**
- Looking Into Regional Training Activity
- Region Daytime Nets Expanded to Five Days a Week @ 0900

***Top Goals next Period***

- Wing Communications Plans Review
- Op Temp Increase Predicted for HF Message Traffic Net Stations
  - Needs 24-hour Watch Stander Operators
- Be “value-added” asset to wings
- Recruitment of new technical talent
- CUL + RDO training modules

***Risks / Problems***

- **Concern for ROS of “live” and irreplaceable assets**
  - **Mission loss if not replaced**
- UHF ISR radios at end-of-life cycle
  - Repair parts limited – no replacement
  - Assess mission impact
- VHF portables - budget for replacement
- NTC – needs continuous support

***Assistance Needed***

- **Minimize the loss of irreplaceable assets**
- Reporting of more frequent failures (MTBF)
- Planning assistance to the wings
- AAR must stress comm utilization/ support
- Active inputs from DO and CC
- Need CUL-T training at state level



# MER/A7 Col Trick



<b><i>Top Accomplishments this Period</i></b>	<b><i>Top Goals next Period</i></b>
<ul style="list-style-type: none"><li>• Continue to help Wings with AE, CP, and PD.</li><li>• Attended The Patuxent Partnership (TPP) UAS Skills Expo</li><li>• Submitted comments on 2 new IG instructions</li><li>• Awarded 2 Academic Scholarships in the name of C/Col Brian Campbell (DEWG)</li><li>• Attended AMA UAS4STEM meetings</li><li>• Attended MER Conference; met with CAC chair Now Project Officer for Boy Scout STEM Event</li><li>• Attended Penn State Aerospace Engineering review as part of Industry and Professional Advisory Committee (IPAC)</li></ul>	<ul style="list-style-type: none"><li>• AE - Encourage use of STEM kits - there are now 10</li><li>• PD – Continue Level V completions</li><li>• Plan/Staff 2017 Activities</li><li>• Fill additional A7 Positions and complete staffing of HGA, RCLSs, and RSC</li><li>• Attend MER AE School</li><li>• Attend AMA UAS4STEM Regional Competition</li></ul>
<b><i>Risks / Problems</i></b>	<b><i>Assistance Needed</i></b>
	<ul style="list-style-type: none"><li>• NHQ IT - give higher priority to allowing Wings to enter completion for SLS, CLC, TLC, UCC.</li></ul>



# MER/A7E

## Lt Col McLellan



<b><i>Top Accomplishments this Period</i></b>	<b><i>Top Goals next Period</i></b>
<ul style="list-style-type: none"><li>• Lt Col Bob Terry is working on lesson plan for MER Aero Ed School.</li><li>• Met with AOPA rep and Lt Col Bob Terry at AOPA Community Center discussed logistics and lesson plan for MER Aero School</li><li>• Attended MER/VAWG Conference discussed Aero Ed School and CAP's Roll in BSA World Jamboree with SC Wing Aero Ed Officers,</li></ul>	<ul style="list-style-type: none"><li>• Push Brewer Awards, AE Officer of the Year, and Teacher of the Year nominations and to recruit AEMs,</li><li>• Plan AE School</li><li>• Encourage Cadets members to apply for AOPA and AMA Scholarships this coming year.</li><li>• Find FY18 Aero Ed School Director and plan for school</li></ul>
<b><i>Risks / Problems</i></b>	<b><i>Assistance Needed</i></b>
<ul style="list-style-type: none"><li>• None</li></ul>	<ul style="list-style-type: none"><li>• Need MER Commander to sign use agreement for use of AOPA Community Center for Aero Ed School</li></ul>



A70

Capt Patti Overman



<b><i>Top Accomplishments this Period</i></b>	<b><i>Top Goals next Period</i></b>
<ul style="list-style-type: none"><li>• Cadet Competition<ul style="list-style-type: none"><li>• NC and MD headed to Nationals 30 June-3 July 2017</li><li>• 13-15 April 2018</li></ul></li><li>• Warrior Challenge planning on track<ul style="list-style-type: none"><li>• Raptor Town 8-10 Sept</li></ul></li></ul>	<ul style="list-style-type: none"><li>• Next DCP teleconference 19 April 2017</li><li>• Staff Retreat</li><li>• Assisting Wings with holding at least 2 TLC Basic and Intermediate per year</li><li>• Coordinating for MER-CP presence at Wing encampments</li></ul>
<b><i>Risks / Problems</i></b>	<b><i>Assistance Needed</i></b>
<ul style="list-style-type: none"><li>• RCLS-N Staffing</li></ul>	<ul style="list-style-type: none"><li>• None</li></ul>





MER/A7P

Lt Col Wright (acting)



***Top Accomplishments this Period***

- Continue to work with Wing PDs  
- give assistance with PD courses  
(TLC, CLC, SLS, and UCC)
- Continue to assist NHQ with PD issues
- Metrics on track
- Of the Year Awards

***Top Goals next Period***

- Encourage attendance at RSC and NSC
- Plan and Staff MER RSC 2017
- Encourage members to achieve more Master Levels in Specialty Tracks
- Encourage more members to go to Level V
- Process PD “Of the Year” awards

***Risks / Problems***

***Assistance Needed***

- NHQ/IT has had an action for years to allow wings to directly enter SLS, CLC, TLC, and UCCs into e.Services. We need this to be given higher priority.



**MER/FM**

**Lt Col Phyllis Griffin**



***Top Accomplishments this Period***

- Processed all requests for payment/deposits
- Processed monthly credit card bill
- Working with Lt Col Mayhew on HGA
- Working with Capt Muse on region Cadet Comp – still collecting registration fees from wings
- Attended MER/VA conference

***Top Goals next Period***

- Process all requests for payment/deposits
- Reconcile bank accounts
- Process credit card bill
- Continue working on HGA & National NCC
- Update and publish Finance Procedures for MER Activity Directors

***Risks / Problems***

None

***Assistance Needed***

- Need MER activity directors to submit activity budgets for FM committee approval



# MER Command Staff Briefing



- Chief Of Staff
- Region Commander



**MER/CS**

**Col Eugene Egry**



***Top Accomplishments this Period***

- Selected new A4 – Maj Richard Foxx, DEWG
- Selected MER Activity Director:
  - RCLS/S – Lt Col Shelley, NCWG / Col Cheryl Fielitz-Scarborough advising
- Selected Coordinator: Wreaths Across America-Arlington National Cemetery Event – Col Jane Davies, DCWG
- Attended DCWG Conference / Change of Command - 11 MAR
- Attended SCWG Conference / Change of Command – 17 – 19 MAR
- Attended MER Cadet Competition – 31 MAR – 2 APR, Fort Pickett
- Attended MER/VAWG Conference – 7 – 9 April

***Top Goals next Period***

- Find A6PA – Assistant Historian – ***should we extended?***
- Find A1A – Assistant Director of Administration and Personnel – ***should we extended?***
- Attend MER Staff retreat – April 21-23, Camp Pendleton

***Risks / Problems***

- Establish remaining / new MER Staff to Wing Staff conference calls. Minimum Quarterly

***Assistance Needed***

- None



22 APR 17

# MER CV-E/Ops Col Jerry Weiss



## *Top Accomplishments this Period*

- Since the last briefed CUB 4 Mar 17:
- Attended MER/VAWG Joint Conference
  - Met with Det 2 & MER Ops Eval Teams to firm up the MESLs, and TAs
  - Sent out OPORD for the Staff retreat

## *Top Goals next Period*

- Work with Wings to build NAI and CI Lists
- Finish and Track Facilities requests with A3Q
- Attend Camp Pendleton Pre-Training Meetings for retreats
- Work with A5/8 and A3Q to plan Staff Retreat (21-23 Apr 17) and Commanders Retreat (19-21 May 17)
- Work with A3Q and A3E to build the MESLs and coordinate with TAs for Ops Eval
- Be on the Ops Eval Team for the exercises

## *Risks / Problems*

## *Assistance Needed*



# Vice Commander – West Col Dennis Barron



<b><i>Top Accomplishments this Period</i></b>	<b><i>Top Goals next Period</i></b>
<ul style="list-style-type: none"><li>• Attended DCWG Conference / Change of Command - 11 MAR</li><li>• Attended SCWG Conference / Change of Command – 17 – 19 MAR</li><li>• Attended MER/VAWG Conference – 7 – 9 April</li><li>• Presented two Earhart Awards to WVWG Cadets - 11 APR</li></ul>	<ul style="list-style-type: none"><li>• MER Staff retreat – April 21-23, Camp Pendleton</li></ul>
<b><i>Risks / Problems</i></b>	<b><i>Assistance Needed</i></b>
<ul style="list-style-type: none"><li>• None At This Time</li></ul>	<ul style="list-style-type: none"><li>• None At This Time</li></ul>



# MER Staff Briefing



*Time Permitting:*